

Livingstone Online Model Permission Statement and Imaging Specifications

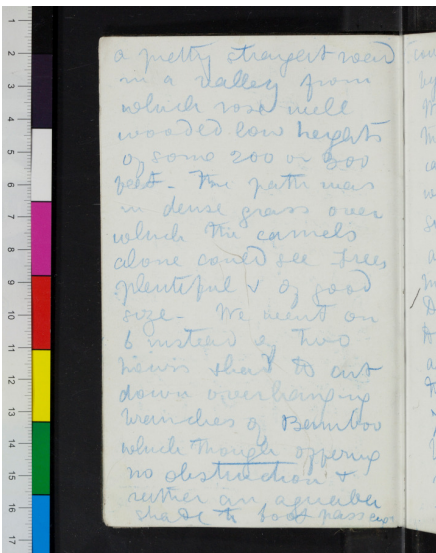
Adrian S. Wisnicki, Project Director

Below, we set out our model permission statement for collaborating institutions and imaging specifications. Our principal goal, however, is to publish primary and secondary Livingstone materials in digital form, so we are happy to defer to institution-specific permission guidelines and imaging standards as needed.

Sample Permission Statement

Livingstone Online (livingstoneonline.org) is hereby given permission to publish images of the Livingstone materials held by [Collaborating Institution] under the Creative Commons Attribution-NonCommercial 3.0 Unported license (<https://creativecommons.org/licenses/by-nc/3.0/>). Please credit all images as “© [Collaborating institution]”.

Sample Imaging Specifications



Sample image created to
Livingstone Online specifications

Format: TIFF images, 8 bit, 600 dpi, 6.0 TIFF specification

JPEG Images: Not needed. We prefer to receive TIFFs and create our own derivatives, even if we will not be allowed to publish the TIFFs on our site.

Image Background: Black

Image Layout: See sample image to left and notes below.

- 1) Please do not crop images. All four edges of a given page should be fully visible.
- 2) Two-page spreads should be done one page at a time, with a small portion of the adjacent page visible in the image.
- 3) Please include ruler and color chart, if possible.

Scope: Please image recto and verso of all pages, even if one side of page is blank.