Livingstone Online

The Document Header

All transcriptions need to contain a header. It is encoded with `<teiHeader>` and is divided into two main sections. The first records the description of the original document and computer file (`<fileDesc>`) and the second describes the file's revision history (`<revisionDesc>`) within the project. `<fileDesc>` contains three major sections (`<titleStmt>`, <publicationStmt> and `<sourceDesc>`). These respectively are the title statement, giving the title and authorship of the file; the publication statement, describing how, when and by whom our transcription is being published; and the source description, which describes various details about the original source. `<revisionDesc>` contains information describing all the actions undertaken by the editorial team concerning a transcription, such as when and by whom it was transcribed and proof-read. Each of these separate actions are enclosed within a `<change>` element containing detailed information of the action taken and the individual responsible for it.

The basic structure of the header is as follows:

```
<teiHeader>
<fileDesc>
<titleStmt>
<title>This is the title of the Document</title>
<author id="DL" >David Livingstone</author>
</titleStmt>
<publicationStmt>
<authority>Livingstone Online</authority>
<pubPlace>London</pubPlace>
<date>2004-11-19</date>
<publisher>Wellcome Centre for the History of Medicine,
UCL</publisher>
</publicationStmt>
<sourceDesc>
```

```
<p>Wellcome Library Ms. XXXXXXX[YYY]</p>

<p>44 pages [measurements], unpaginated</p>

</sourceDesc>

</fileDesc>

<revisionDesc>

<change>

<date>2004-11-16</date>

<respStmt>

<name id="CO">Caroline Overy</name>

</respStmt>

<item>initial transcription</item>

</change>

<change>

<date>2004-11-17</date>

<respStmt>

<name id="SM">Sharon Messenger</name>

</respStmt>

<item>final proof</item>

</change>

<change>

<date>2004-11-19</date>

<respStmt>

<name id="MH">Michael Hawkins</name>

</respStmt>

<item>XML coding checked</item>

</change>

</revisionDesc>

</teiHeader>
```

Find out about encoding the Body Text of documents