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## Tagging Guidelines Introduction

This guide is intended to provide an easy introduction for readers into the most commonly used elements within our DTD. It is intended to establish a clearly-defined, yet flexible, tagging policy that enables us to deal with the challenges inherent in recording archival information. Our texts are encoded using a subset of the massive DTD established by the [Text Encoding Initiative](#) (TEI) at Oxford University and the University of Virginia. Those seeking further information about the TEI P4 DTD are encouraged to consult their documentation.

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